

JD Form
(Joint Declaration by the Member and the Employer)

Date:

To
The Regional PF Commissioner
EPFO, _____

Sub: Joint Declaration by the Member and the Employer

Dear Sir,

I..... an employee/ex-employee of Indian Oil Corporation Limited furnishing below herewith correct details with aforesaid establishment.

Particulars	Correct	Wrong
Name		
Father / Husband Name		
PF / EPS account no.		
Date of Birth (DD/MM/YYYY)		
Date of Joining (DD/MM/YYYY)		
Date of Leaving (DD/MM/YYYY)		

I am also enclosing herewith self-attested copy of ID proof (Aadhar, PAN, Passport, Matric certificate, etc.) for your ready reference.

You are requested to make necessary changes in your records (if required) under intimation to me.

An early action in this regard will highly be appreciated.

Yours faithfully

(_____)

Name & Signature of Applicant

Name of Authorized Signatory:

Signature with Establishment Seal:

Encl: As above