



IndianOil

**INDIAN OIL CORPORATION LIMITED
CORPORATE OFFICE**

CIRCULAR

Ref.: DP/3/1

Date: 06.03.2023

Subject: EPS'95 - Submission of Joint Option Form in pursuance of the Hon'ble Supreme Court's order dated 4th Nov'2022

This is further to our circular of even reference dated 28.02.2023 on EPS -95 wherein it was informed that eligible EPS-95 members have to exercise the joint option for pension on actual wages online only through the EPFO platform/URL.

Subsequent to EPFO enabling the online link, following is brought to the notice of eligible EPS-95 members:

- a) A step by step guide to fill the joint option form online is attached for the benefit of eligible EPS-95 members (***Annexure-1***).
- b) With regards to the attachments, which are to be uploaded while filling up the joint option form, following is shared:
 - **Certificate under para 26(6)** for contribution on actual wages – The issue is being taken up with EPFO.
 - **PF passbook for uploading** - Regular employees can download their latest PF statement from PF Management System as available on Unnayan under the link: <https://spandan.indianoil.co.in/PFMS/>
 - Ex-employees can write '0' (Zero balance) and upload the settlement statement/voucher provided to them at the time of their settlement
 - **Format of 'Undertaking'** to deposit the contributions along with interest due till date of payment (only **for members whose PF account has no/insufficient balance**) - Since no format has been shared by EPFO authorities till date, this issue is being taken up with EPFO.
- c) Exercise of Joint option form for pension on actual wages is linked to UAN (even for PPO holders). For this purpose, UAN should be linked with Aadhaar and the mobile number seeded in Aadhaar.
- d) In case of any mismatch in the personal details of EPS-95 members as available with EPFO authorities/ records and the one available in Aadhaar/PPO, the same needs to be corrected **immediately** by submitting the **Joint Declaration** form,

in physical mode, with the concerned IOCL Unit (copy attached as **Annexure-II**). The list of the IOCL unit and the dealing officer to whom an EPS-95 member needs to submit the physical Joint Declaration form, corresponding to the applicable EPFO office, is attached as **Annexure-III**.

Members need to submit the following along with the Joint Declaration form:

- Clear Copy of Aadhar, PAN and PPO (if issued)
- Clear copy of Matric certificate or Passport

It may be noted further that IOCL has no role in updation of records by EPFO except forwarding the request of member/ Joint Declaration Form to the concerned EPFO. If the correction is not done by EPFO in 20 working days, the member should lodge a grievance through **EPFIGMS** portal of EPFO <https://epfigms.gov.in/Grievance/GrievanceMaster> and follow up with the concerned EPFO for necessary correction. IOCL shall not be liable for any delay on the part of EPFO.

In case any further information is received in the matter from EPFO, the same shall be shared with EPS-95 members.


(Vishal)
DGM (Employee Relations)